

The Landing Board of Directors Meeting
Monday, October 23, 2017
4 p.m. – SUB 0-55



Call to Order: 4:03PM

Present: Alix, Kim, Sarah, Krystal, Bryan, Katie, Cassie, Ilya, Srosh, Colleen, Holly, Tim

Regrets: Chris

We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Métis, and Nakota Sioux. We would like to acknowledge that the University of Alberta is situated on unlawfully stolen and unceded Papaschase Cree territory and we recognize both the historical and ongoing violence that settler colonialism has and continues to perpetuate in this place.

1. Call to order/check-in
2. Territory acknowledgement
3. Board tutorial
4. Amend & approve agenda
 - a. **Ilya/Bryan motion to amend the order of discussion: Motion passed**
5. Amend & approve minutes
 - a. September 25, 2017
 - i. **Bryan/Ilya motion to approve the minutes: Motion passed**
6. Elections
 - a. Cassie resigns as treasurer
 - b. **Bryan motions to approve Holly as our community board representative: Motion passed**
 - c. **Bryan motions to approve Tim as our treasurer: Motion passed**
7. Reports
 - a. Chair
 - i. **Krystal/Bryan motion to accept chair's report: Motion passed**
 - b. Staff
 - i. Tim and Alix will arrange to meet with Katie to review the budget and ensure that the budget is accessible
 - ii. **Bryan/Krystal motion to accept the staff report: Motion passed**
8. Discussion
 - a. Strategic direction (*Ilya*)
 - i. Ilya proposes a board retreat to create a direction for The Landing as a whole. Rebecca Taylor (Discover Governance) has offered to help us create a strategic plan during this retreat. Ilya is willing to organize the retreat, and will create a Doodle Poll.

1. **Bryan/Ilya motion that we proceed with strategic planning and allocate the \$250 budget for board development towards that.**

9. Business

a. Policies (*Bryan*)

i. **Srosh/Cassie motion to accept Board Policy Formats with the below amendments: Motion passed**

1. Proposed amendments:

- a. Aesthetic: Include The Landing logo, ensuring it's all in the same font, utilize accessible fonts/designs, etc
- b. Including references to other by-laws in the document
- c. Include revision dates; Revisions should occur every three years
- d. Revision date for this policy: October 23rd 2018

ii. **Ilya/Cassie motion to accept Board Roles Policy with the below amendments: Motion passed**

1. Proposed amendments:

- a. The word foundation will be changed to organization
- b. Item "e" to be updated to reflect Landing specific events such as Campus Pride (instead of Edmonton Pride)
- c. Replace item "C, i" with the current by-law for board absences, while maintaining the change of two unexcused absences to three unexcused absences
- d. Change "F, ii" to "attending events on behalf of The Landing"
- e. Change "F,i" to it's own point, clearly establishing that everyone must be on one committee, in addition to taking on at least two responsibilities outlined in "F" (now "G"). Formalize the committee structure and selection
- f. Aesthetics: Format to match all policies and reflect The Landing's brand
- g. Title to be changed to Board Roles Policy to match the document
- h. Change "e" to include "a regular Landing program each term"

iii. **Ilya/Krystal motion to accept Monthly Board Email Policy: Motion passed**

1. Proposed amendments:

- a. Change the language to reflect our board (ex: Executive Director to be changed to staff)
- b. Staff will only report once each month

b. Bylaw change (*Alix*)

- i. **Ilya/Srosh motion to accept the changes to General Meetings Bylaw: Motion passed.**

- 1. Proposed Amendments are included in the document.

10. Bryan/Cassie motion to move in camera at 5:38PM: Motion passed

- i. AGM strategy (*in camera item*)
- ii. Board relationships (*in camera item*)

Meeting Adjourned: 7:04PM