

The Landing Board of Directors Meeting
Monday, December 18th, 2017
4 p.m. – ECHA 1-121



Present: Alix, Srosh, Alex (Krystal's Proxy), Ilya, Cassie, Bryan, Holly (5:10PM)

Call to Order: 4:10PM

We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Métis, and Nakota Sioux. We would like to acknowledge that the University of Alberta is situated on unlawfully stolen and unceded Papaschase Cree territory and we recognize both the historical and ongoing violence that settler colonialism has and continues to perpetuate in this place.

1. Call to order/check-in
2. Territory acknowledgement
3. Board tutorial
4. Amend & approve agenda - Ilya/Srosh motion to approve the agenda. **Motion passed.**
5. Amend & approve minutes
 - a. November 23, 2017 -Ilya/Srosh motion to approve the agenda. **Motion passed.**
6. Reports
 - a. Chair: Alix's Oral Report: Srosh/Cassie motion to accept report. **Motion passed.**
 - Thank you to the board for being so supportive!
 - Audit is complete - Total cost was approx. \$5,800.00
 - Alix arranged for Katie to receive her December bonus rather than waiting for an extra month when the evaluation is complete
 - b. Staff: Written Reports
 - Coordinator Written Report. Srosh/Ilya motion to accept. **Motion passed.**
 - Board comments:
 - Alix suggests the board assists with Pride Week planning in January, as other organizations won't be able to help.
 - The board agrees to plan something special as a 'thank you' for volunteers. Suggestions include a pizza party and/or coffee coupons and cards
 - Office Admin Written Report. Srosh/Ilya motion to accept the report. **Motion passed.**
 - Board comments:
 - Trans Meet Up Night might've had small numbers due to a change in time.
 - Questions on clarification for who is being counted during drop in hours (specifically, are volunteers being included in the metrics?)
 - Question on how "volunteer concerns" are being measured.

- Question of how to avoid missing data from shifts in the future.
- Request for titles for tables on page 2 of the report.

c. Committees

i. Recruitment

- (Table for when Recruitment Committee Members are present)

7. Discussion

a. AGM Debrief

- Next time we'll order pizza as it's more economical and allows for different dietary needs (vegetarian, vegan, gluten free, etc)
- Next time we won't divide the room by voters and nonvoters
- Quorum wasn't reached - What can we do to reach Quorum?
 - Encourage people to bring friends!
 - Stress the importance of volunteer attendance - there were only three present!
 - Suggestion to potentially pair the event with something else during Pride Week
 - Question about whether or not we could establish a proxy system for voting (we can't until the bylaws are updated)

b. Staff Evaluations

- Srosh has had trouble connecting with Ellen from HR to help with staff evaluations (for Chen and Katie).
 - Ilya will help facilitate setting up a meeting, or if Ellen is unavailable Ilya will ask if she has any resources

c. Feedback Form (Follow Up)

- Because Chris is absent we'll table for another day

d. GBVPP (In Camera Item)

- Alex/Ilya motion to move in camera at 5:07PM. **Motion passed.**
- Ilya/Srosh motion to end in camera at 5:52PM. **Motion passed.**
- Bryan/Srosh motion to ask GBVPP Coordinator to not enter any new contracts and to cancel any outstanding contracts. **Motion passed.**
- Srosh/Cassie motion to approve no more than \$2800.00 on an outstanding GBVPP bill. **Motion passed.**

8. Business

a. Strategic Planning Scheduling

- Chris has offered to host a meeting date for January 6th, 7th, 13th, or 14th.
- Cassie will be responsible for sending a Doodle Poll to the board to determine which date works best out of the above meeting

b. Signing Authorities Update

- Ilya/Srosh motion to make the secretary a signing authority in the interim of finding a treasurer.

c. Winter BoD Meeting Schedule

- Cassie will send out a Doodle Poll to confirm winter dates.

d. International Week will be hosting an Artistvist Workshop

- Srosh/Cassie motion to donate \$250.00 to International Week to support the guest Daniel Arzola who is a queer art activist from Venezuela. **Motion passed.**

9. Feelings check

10. Meeting Adjourned: 6:01PM