Call to Order at 5:06PM

1. Amend & Approve Agenda
   a. Motion to Amend Current Agenda - Passed:
      i. Time-sensitive items will be brought to the forefront of the agenda
   b. Motion for Standing Addition to Current & All Future Agendas - Passed:
      i. A quick overview of how the board works will be added to the beginning of all agendas as a standing item to ensure everyone feels comfortable working within the parameters of the board and its bylaws.

2. Amend & Approve Minutes
   a. June 15th Minutes Pending (Recorded by a Proxy)
   b. July 10th Minutes: Accepted/Passed

3. Elections:
   a. Secretary: Cassie Robertson nominated and accepted.
   b. Treasurer: Cassie Robertson nominated and accepted (Interim until September 1st 2017 or when a replacement is found)

4. Reports
   a. Report from Chair: Accepted
      i. The Volunteer Coordinator contract was updated and extended
      ii. Staff evaluations will be conducted by Alix and Brian
      iii. ISMSS and The Landing have continued to collaborate for Shades of Colour funding; Luce has requested to be an employee and not an independent contractor
   b. Report from Staff: Accepted
      i. Volunteer Update:
         ● Currently 5 Returning Volunteers and 4 New Volunteers
         ● More volunteers needed - Loose deadline of July 31st 2017, can extend if necessary
         ● Volunteer Training: Most presenters have been booked; 3 spots left to fill
         ● Rohan has completed training manual; Alix reviewing
ii. Rohan will be away from August 7th - 16th (inclusive); Additional support will be needed during that time

iii. GBVPP
   ● Colleen has been working with sexual assault first responder training
   ● Working on a webpage for GBVPP
   ● August will be busy; Multiple presentations!

iv. Colleen to be away from July 17th to July 25th; Once she returns GBVPP will require most of her focus

5. Budget
   a. Budget: **Approved**
   i. Decision to remove the ED role and create a position that mirrors the volunteer coordinator but focuses on events as well as an office admin position
   
   b. GBVPP Grant - Needs to be exclusively for staff pay;

6. Job Descriptions
   a. Board members are invited to edit the job description over the next week

7. Board Recruitment
   a. Christina will be vacating her position but has offered to find someone to fill Pride Alumni position
   b. Two Student at Large positions are open (typically filled October 1st) → Landing volunteers can advertise while tabling
   c. Community positions are open
   d. Selection Committee creation is **passed**

8. Committees approved and nominations **passed**:
   a. Finance/Admin:
      i. Alix
      ii. Cassie (interim)
      iii. Ilya
   b. Personnel:
      i. Alix
      ii. Bryan
   c. Policies & Procedures:
      i. Alix
      ii. Krystal
      iii. Chris
   d. Selection Committee:
      i. Alix
      ii. Krystal
iii. Bryan

e. Events Committee:
   i. Alix
   ii. Cassie
   iii. Krystal

*Passed: Colleen and Rohan to be invited to sit on the hiring committee

9. Discussions:
   a. Apology Letter - Edits to be made by Friday at 4PM
      i. Standing Item: We need to constantly be asking where are we at and what are our next steps?
   b. Group Norms:
      i. Guidelines that outline how we want to treat each other as a board
      ii. Campfyrefly has an outline we could use; to follow up on next meeting
   c. Board Social/Discussion Meeting - Retreat
      i. Use a social to create a vision for The Landing, to create a basis for strategic planning
         • *Point raised to invite volunteers to the strategic planning meeting
      ii. AB has facilitators who can help with this (for free!)
      iii. Government offers free board training (a minimum of 75% of the board must attend the training)
      iv. AIPRG might offer something; Need to look into
      v. Edmonton Chamber of Volunteer Organizations (ECVO) offer annual board training (aprox. $90/person, need to confirm price) → offered annually. Need to look into; Called “ELEVATE”
      vi. *Point raised to invite volunteers to board meetings
   d. Events:
      i. Previously “Rainbow Welcome” is now Week of Liberation
         • Dean of Students is willing to donate funds if we can plan an event open to everyone for this week
            a. The Landing Breakfast → Invited ministers, MLAs, MPs, any UofA admin, and as well as students who have benefited from The Landing; A great resource for funding. → Might want to move it to October
            b. Suggestion to use the BBQ as promotion for The Landing Breakfast → Table for the events committee
   e. Evaluations & Assessments
      i. There’s a need for evaluations to ensure growth (improvements). Some ideas include surveys, focus groups.
ii. Data is needed to ensure that we’re able to get funding
iii. We need to collect basic numbers
iv. We need evaluations from our programs to ensure funding
v. Measure against mandate (ex: how safe do you feel in this space?)
vi. More information from SU student surveys to be made available to the board at a later date

Meeting Adjourned: 6:52PM