



The Landing Board of Directors Meeting
Wednesday July 13th, 2016
3:30pm – SUB 0-48

Present: Ben, Chris, Cody, Colleen, Selena, Sirina

Regrets: Batul, Emily Marriott, Francesca, Laura, Matheus

1. Call to Order

- Meeting call to order at 3:32pm.

2. Approval of Agenda

- Motion to approve amended agenda 6-0-0

3. Approval of Minutes: June

- Motion to approve the minutes 6-0-0

4. Chair's Report

- Drive is split up into committees and bylaw to make things more accessible and easier to use.
 - Much more organized and new files will be added to the Drive once found.
- Bylaw states that most decisions should be done through consensus, this includes minutes, agenda, and overall decision making. If anyone is unfamiliar, APIRG can come in for training.
- In terms of committees, Ben will provide the list and Cody will connect with those members.
- Emily is gone on vacation and provided sufficient notice to Cody for timing. Colleen will be taking over Emily's duties for the next month, along with Rafiki.
- Cody will send out a Doodle poll to determine the August meeting, but following that, Cody will set the Fall meeting term to allow for consistency.

5. Executive Director's Report

- Emily will on vacation until August 8th.
- Rafiki and Emily will be assisting with Camp fYrefly to help promote The Landing and to ensure that they are aware about the Landing, the services we offer, and dedication to the community.

- Colleen has ordered a financial system for us to simplify things.
- Volunteer training starts Thursday, August 25th, and it would be appreciated if board members could come meet volunteers.
 - Pizza party will be on Sunday the 28th and provides a good social meeting.
- More efforts in arts, music, and crafting has been done to connect the Landing with the community outside of the university.
- Rainbow Pride Week schedule will be announced next month.
- Rafiki will be out for 3-6 weeks in September. Structures for volunteers and Emily to ensure things will run smoothly during the absence.
- The Landing is approaching our year anniversary. With this, reviews of allocation of grants and DFUs, which leads to planning for a budget and see what will be necessary. Looking at ways to move forward operationally for the Landing and receive grants within the next couple amounts.
 - Do we open another count for the grants? Finance can discuss this.
 - We're currently in a healthy financial position, but future expenditures also have to be considered.
- The goal of the ambassador program is to build allies within communities off campus and create more safe spaces and productive relationships on and off campus.
 - Potential to ask for a more formal presentation by Rafiki and Colleen to define their roles and what projects they're working on.
 - Some concerns about terminology and who can/should access the Landing. Wanting to make sure we can provide require services and to make sure our volunteers are comfortable with providing these services.
- Panel on August 24th about inclusion within sports, featuring Brian Burke and other athletes, complementary tickets can be available if you contact Colleen.

6. Discussion

- Board Terms of Reference
 - Cody wants to create a more specific outline of the duties and how the board meetings should be run. What type of terms should be included?

- Clarifies our role in things such as finance and could help with transition, similar to a handbook.
- Similar to the standing orders, with a goal on purpose and slight focus on rules.
- Good idea to create a healthy balance between productive discussion and getting things done.
- Board Orientation
 - Orientation process, confidentiality agreements, and other formal processes could help new board members get settled within their role. Could look like a handbook that would explain what's going on and could also introduce new members with the Landing.
 - Selena and Chris would be interested in putting together this handbook. With this current board, if current members have questions, they shouldn't hesitate to reach out.
 - This could also spur more recording of Landing services and can help to touch base with new board members.
 - Cody will send out an email to absent members to see if anyone would want to aide in forming this handbook through a working group.
- Budget
 - Emily will achieve the budget on Google Docs
 - Still active until April 2017 and more discussion will be had with finance in the future.
- Political Statements
 - There is the Landing has more potential to become a political entity.
 - Could give possibility for the Landing to advocate on behalf of issues in the queer community.
 - Help to define course of action on social media.
 - Idea to have a blanket policy on what we should and shouldn't comment on, but this would be need to be taken on a case-by-case basis.
 - It would be difficult to handle this on a case-by-case basis, considering how quickly things move.
 - Is it more inclusive to be inclusive or be involved with activism?

- Mandate could be used as a guideline and we can also look at the tone that is used.
- Members with the Pride Centre could be connect for more direction on this matter.
- Establishing a framework could help with this process.
 - List of examples will be brought to the next meeting to help establish a better position on this matter.
- Strong desire for consensus will be needed for any approach on this.
- GovWeek
 - Jack Saddleback could be a good catch for a session, very fitting on the campus community.
 - Good potential to work with Rainbow Week.
 - Work with Safety Week and the Landing.
 - Also keep in mind Rafiki's absence.
- Alumni update.
 - No response from two emails sent to alumni relations, looking at different groups to contact?
 - The alumni pride chapter could be a good contact and help with expanding our network within the community.
 - Cristine Myhre could be a good contact to chat with.

7. Business

- Annual General Meeting
 - October would be a good month, preferably the 3rd week to give time to recover from September.
 - Only restriction is that we needed the audited finances done by October 30th.
 - Date will be decided at a future time following contact with Emily.

8. Adjournment

- Meeting adjourned at 4:34pm.