The Landing Board of Directors Meeting
Thursday June 14th, 2016
2:00pm – SUB 0-31

Present: Ben, Chris, Cody, Emily D, Emily M, Matheus, Robyn (proxy for Francesca), Selena, Sirina

1. Call to Order

2. Check In/Introductions

3. Approval of the Agenda

4. Approval of Minutes from May 12th, 2016

5. ED Report
   - Online poll sent out to focus on board development.
   - Creative jam and trans* meet up has been going well.
     - Crisis support has increased and our role in the community is being solidified as a resource.
   - Queer faith programming will run bi-weekly with the interfaith chaplain.
   - Doubling the regular programming within the past year.
   - Yoga instructor who focuses in on queer yoga from June 20th – July 25th.
   - Approximately 7-8 returning volunteers, 10 new volunteers, and more being currently interviewed or under review.
     - Ideal numbers of volunteers is about 20.
     - First year was 12, which was a struggle, but last year featured 25, which made things a bit busy and conflicts with the sharing of commitments.
   - Potential of featuring a social worker during the year.
   - Pride Welcome Week with be featured from September 16th-25th.

6. Board Committees and Development
   - Finance committee: Cody, Selena, Sirina, Francesca.
- Policy committee: Emily, Matheus, Laura, Sirina, Chris, Batul.
- Board development planning TBA.

7. Office Elections
- Chair: Cody
- Vice Chair: Selena
- Secretary: Ben
- Treasurer: Sirina
  - Motion to approve by Robyn, seconded by Emily.
- Signing Authority: Sirina

8. Organization Staff 2016/17
- Emily has no additional suggestions for changing the structure.
- More of a flat structure than a clear hierarchy, sharing knowledge and mentorship.
- Emily will check in with the chair about how things are running on a day-to-day basis.
- Office administrator position is not being renewed for the upcoming year.
- New contract for Rafiki and job delegation from some of Daniella’s duties to Rafiki and application of a tablet to allow volunteers to fill in the rest of the duties performed.

9. Financial Update
- Human services grant has been approved, keeping Colleen around for the next year.
- Grant has been found to cover Rafiki’s salary.
- Sustainability fund will be able to grow by covering the salaries.
- Telus grant and ICP grant funding isn’t determined yet.
- ECF grant has a 6 week turn around.

10. Next Meeting
- July meeting will be determined by Doodle Poll sent out by Cody.

11. Adjournment
- Adjourned at 2:40pm.